

MARIN TELECOMMUNICATIONS AGENCY
555 Northgate Drive, Suite 230, San Rafael CA 94903-3680
415-446-4427 www.mtamarin.org

DATE: April 8, 2015
TO: MTA Board of Directors
FROM: Barbara Thornton, Executive Officer
SUBJECT: AGENDA ITEM I: APPROVE MTA REVISED FY15 BUDGET –
OPERATING FUND 70040 & PEG FUND 70041

Recommended Action: Approve the FY15 Revised Budget for Operating Fund 70040 and PEG Fund 70041, and the attached Resolution.

Discussion: The FY15 Budget was approved May 14, 2014 and needs to be revised to reflect changes that have come up during the year as described for each fund below. These changes will permit MTA to meet its operational needs during the remainder of the year. These budget adjustments are consistent with MTA budgeting practices, while reflecting updated estimates for FY15. The approved FY15 Budget, the proposed FY15 budget adjustments, and the Revised FY15 Budget are shown in the attached. The revised budget is presented in two formats:

- MTA’s Budget Format.
- SAP Budget format as required by County Finance for approval for SAP Budget update.

Operating Fund 70040

The summary of the Revised FY15 Operating Fund 70040 budget is:

– Revenues	\$4,101,000
– Expenditures	<u>\$4,266,000</u>
– FY15 Budget Deficit	\$ 165,000
– Deficit of \$165,000 to be funded from Operating Fund 70040 FY14 Fund Balance of \$285,882.35.	

Details of changes within the budget categories include:

1. Net increase to total expenditures from \$4,101,000 to \$4,266,000 is associated with applying \$165,000 from MTA’s FY14 end of year Fund Balance to increase franchise fee payments to the MTA member agencies in FY15 by \$165,000 above the approved FY15 Budget. When MTA’s FY15 Budget was approved in May 2014 the FY14 end of year Fund Balance was not available given FY14 had not yet closed. The \$165,000 will increase franchise fee payments to MTA members above previously approved budget levels.
2. Net decrease to the Professional Services Account (GL 5210100) of \$40,500 attributed primarily with moving \$30,000 budgeted from Professional Services for the AT&T

and Comcast Revenue Audits to the Administration & Finance Services account (GL 5210200) which is the more appropriate account for the expenditure. Other changes to Professional Services include adding \$10,000 for consulting services to assist with MTA’s review and update of the Strategic Plan, anticipating MTA Board approval of this project at its April 8, 2015 Board Meeting. Other minor reductions in the FY15 Professional Services account based on YTD actual expenditures are included in the net decrease of \$40,500 reflected in the Revised FY15 Budget. They are detailed in the attached “Operating Fund 70040 – Backup Detail”.

3. Net increase to the Administration & Finance Services account (GL 5210200) associated with moving \$30,000 previously budgeted in Professional Services (GL5210100) for the AT&T and Comcast Revenue Audits and increasing the budget for the audits from \$30,000 to \$40,500 as previously approved by the Board. The \$40,500 includes \$10,500 available from net projected FY15 EOY under runs in Professional Services GL 5210100 in order to fully fund the budget for the AT&T and Comcast Revenue Audits.

MTA PEG Fund 70041

The Revised FY15 PEG Fund 70041 Budget contains the following changes:

1. Expenditures decrease by \$1,000 from approved budget of \$465,000 to \$464,000 to account for the interest on the account being retained by MTA. The MTA-CMCM DAP agreement no longer requires MTA to pay the interest on the account to the CMCM. Whatever interest is received will contribute to the Fund Balance for the PEG Fund 70041.
2. Revised FY14 Budget Summary – PEG Fund 70041:
 - Revenues \$465,000
 - Expenditures \$464,000
 - FY15 Budget Surplus \$ 1,000
 - The estimated FY15 budget surplus will be retained by MTA in its Fund Balance.

Attachments

- MTA Revised FY15 Budget – Operating Fund 70040 and PEG Fund 70041 – MTA Format
- MTA Revised FY15 Budget – Operating Fund 70040 and PEG Fund 70041 – SAP Accounting System Format
- Resolution 2015 - _____ - Approval of MTA’s FY15 Revised Budget

MARIN TELECOMMUNICATIONS AGENCY

ADOPTION OF FY15 REVISED ANNUAL OPERATING AND PEG FUND BUDGETS

RESOLUTION NO. XXX

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MARIN TELECOMMUNICATIONS AGENCY ADOPTING THE FY15 REVISED OPERATING FUND (70040) AND PEG FUND (70041) BUDGETS

WHEREAS, the MTA Board of Directors adopted MTA’s FY15 Operating fund (70040) and PEG fund (70041) budgets in its May 14, 2014 Board meeting; and

WHEREAS, new information regarding FY15 Budget, projects and FY14 end of year fund balance available to apply to reduce MTA member FY15 budget contributions in current year is now available; and

WHEREAS, MTA’s FY15 adopted budget has been revised to reflect these changes thereby facilitating MTA’s continued business operations for the remainder of FY15.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marin Telecommunications Agency hereby adopts the FY15 Revised Operating Fund (70040) and PEG Fund (70041) Budgets for Fiscal Year 2015 as shown in the attached Exhibit A.

Adopted this 9th day of April 2015.

Ayes:

Noes:

Absent:

Chair

Attested By:

Executive Officer

MTA FY15 Revised Budget for Approval 4/8/15 MTA Meeting
Operating Fund 70040 and PEG Fund 70041
MTA Format

Exhibit A

FY15 Budget - Operating Fund 70040 - Revised Budget for Approval 4/8/15

	<u>FY15 Budget Approved 5/14/14</u>	<u>FY15 Budget Adjustments 4/8/15</u>	<u>FY15 Budget Revised 4/8/15 For Approval</u>	<u>FY15 YTD Actual 4/2/15</u>	<u>FY15 % Use YTD</u>
Revenues:					
Franchises	4,100,000		4,100,000	2,947,939	72%
Interest	1,000		1,000	358	36%
Other	0		0	0	
Total Revenues	4,101,000		4,101,000	2,948,297	72%
Operating Expenses:					
Professional Services (excl consultants-projects)	199,000	(10,500)	188,500	121,647	61%
Administration & Financial Services	15,500	40,500	56,000	14,100	91%
Insurance Premiums	10,500		10,500	9,463	90%
Communications Services	2,300		2,300	1,374	60%
Rent & Operating Leases	12,000		12,000	8,951	75%
Professional Development	4,000		4,000	2,255	56%
Travel	3,000		3,000	1,109	37%
Office Supplies	3,500		3,500	487	14%
Total Operating Expenses	249,800	30,000	279,800	159,385	64%
Net Income	3,851,200	(30,000)	3,821,200	2,788,912	72%
Available for Distribution to Members:					
Net Income	3,851,200	(30,000)	3,821,200	2,788,912	72%
Low Income/Youth Projects	(20,000)		(20,000)	0	0%
CMCM Network Services	(21,000)		(21,000)	0	0%
Franchise & PEG Fee Audit	(30,000)	30,000	0	0	0%
Marin Broadband Task Force	(20,000)		(20,000)	0	0%
DAP - franchise Fee Funds to CMCM	(220,000)		(220,000)	(165,000)	75%
Increase (Decrease) to Reserves					
	3,540,200	0	3,540,200	2,623,912	74%
FY14 End of Year Fund Balance Applied to FY15 Budget		165,000	165,000		
Net Distribution to Members	3,540,200	165,000	3,705,200	2,589,830	73%
Cash:					
Inflows	4,101,000		4,101,000	2,948,297	72%
Outflows**	4,101,000	165,000	4,266,000	2,914,215	71%
Net Cash Increase (Decrease)	0		(165,000)	34,082	

** Franchise fee payments to members + MTA operating expenses + Member funded expenses

FY15 Revised Budget Approval Note: \$165,000 of MTA's FY14 Ending Balance of \$285,882.35 will be applied to FY15 Budget thereby increasing Franchise fee payments to members vs. FY15 Budget Approved 5/14/14.

FY15 Budget - PEG Fund 70041 - Revised Budget for Approval 4/8/15

	<u>FY15 Budget Approved 5/14/14</u>	<u>FY15 Budget Adjustments 4/8/15</u>	<u>FY15 Budget Revised 4/8/15 For Approval</u>	<u>FY15 YTD Actual 4/2/15</u>	<u>FY15 % Use YTD</u>
Revenues:					
Franchises (PEG Fees)	464,000		464,000	331,176	71%
Interest	1,000		1,000	17	2%
Total Revenues	465,000		465,000	331,193	71%
Operating Expenses:					
Outgoing PEG Fees	465,000	(1,000)	464,000	329,442	71%
Total Operating Expenses	465,000	(1,000)	464,000	329,442	71%
Net Income	0	(1,000)	1,000	1,751	

**MTA FY15 Revised Budget For Approval 4/8/15 -
Operating Fund 70040 - Backup Detail**

Exhibit A

FY15 Revised Budget - Operating Fund 70040 For Approval 4/8/15

<u>Backup Detail</u>	<u>FY15 Budget For Approval 5/14/14 Detail</u>	<u>FY15 Budget For Approval 5/14/14 Summary</u>	<u>FY15 Budget Adjustme nts 4/8/15 For Approval</u>	<u>FY15 Budget Revised 4/8/15 For Approval</u>	<u>FY15 YTD Actual 4/5/15</u>	<u>GL Account (SAP)</u>
<u>Revenues</u>						
Total Franchsie Fee Revenues	4,033,800	4,100,000		4,100,000	2,947,939	4230110
Interest on pool funds	1,000	1,000		1,000	358	4410125
Total Revenues		4,101,000		4,101,000	2,948,297	4000000
<u>Expenditures</u>						
Professional Services						
Executive Officer	107,000			107,000	78,138	5210110
Admin	38,000		-8,000	30,000	18,535	5210110
Customer Services, CATV	18,000			18,000	12,000	5210110
Professional Services Subtotal	163,000		-8,000	155,000	108,673	
Technical (Computer, Ntwk, Web)	1,500		2,000	3,500	2,036	5210142
Consultants, projects	30,000		-20,000	10,000	4,500	5210120
Website Maintenance	4,500		-4,500	0	0	5210141
Legal	30,000		-10,000	20,000	6,438	5210131
Professional Services Total	229,000	229,000	-40,500	188,500	121,647	5210100
Audit & Accounting						
MTA Financial Audit	15,500			15,500		
Franchise Revenue Audits - AT&T, Comcast			40,500	40,500		
Audit & Accounting	15,500	15,500	40,500	56,000	14,100	5210200
Insurance premiums	10,500	10,500		10,500	9,463	5210500
Communications Services						
Broadband	800			800	450	
Landline	1,500			1,500	924	
CMCM MIDAS INET	21,000			21,000		
Communications Services Total	23,300	23,300		23,300	1,374	5210700
Rent	12,000	12,000		12,000	8,951	5211200
Professional dues, conferences, development						
NATOA Membership	2,000			2,000	1910	
SCAN Membership	60			60	60	
CMCM Membership	150			150	150	
Conference	1,000			1,000		
Seminars 15 @ \$45 each	675			675	135	
Misc	115			115		
Prof Dues, Conf., Dev. Total	4,000	4,000		4,000	2,255	5211300
Travel, Business Meals	3,000	3,000		3,000	1,109	5211400
Misc Svcs - Outgoing Franch Fees to Mbrs	3,540,200		165,000	3,705,200	2,589,830	5211549
Misc Svcs - Grants - Low Income Project	20,000			20,000		5211553
Misc Svcs - Marin Broadband Task Force Grant	20,000			20,000		5211553
Misc Svcs - DAP-Franchise Fee Funds to CMCM	220,000			220,000	165,000	5211553
Misc Svcs		3,800,200		3,965,200	2,754,830	5211500
Office Supplies	3,500	3,500		3,500	487	5210100
Total Expenditures		4,101,000	165,000	4,266,000	2,914,215	

FY15 Revised Budget Approval Note: \$165,000 of MTA's FY14 Ending Balance of \$285,882.35 will be applied to FY15 Budget thereby increasing Franchise fee payments to members vs. FY15 Budget Approved 5/14/14.

**MTA FY15 Revised Budget For Approval 4/8/15 -
Operating Fund 70040 - Backup Detail**

Exhibit A

FY15 Revised Budget - Operating Fund 70040 For Approval 4/8/15

<u>Backup Detail</u>	<u>FY15 Budget For Approval 5/14/14 Detail</u>	<u>FY15 Budget For Approval 5/14/14 Summary</u>	<u>FY15 Budget Adjustme nts 4/8/15 For Approval</u>	<u>FY15 Budget Revised 4/8/15 For Approval</u>	<u>FY15 YTD Actual 4/5/15</u>	<u>GL Account (SAP)</u>
<i>FY14 Expenditures (excl Outgoing FF) w/ INET & LID</i>					159,385	
<i>FY15 Expenditures (excl outgoing FF) w/ FY15 Projects</i>		560,800		560,800		
<i>FY14 Expenditures (excl Outgoing FF) w/o INET& LID</i>					159,385	
<i>FY15 Expenditures (excl Outgoing FF) w/o FY15 Projects)</i>		249,800		239,300		
			<i>Prop FY15</i>			
		<i>Appr</i>	<i>Revised</i>			
<u>Projects included in FY15 Budget</u>		<u>5/14/14</u>	<u>4/8/15</u>			
<i>Comcast Franchise Fee & PEG Audit</i>		30,000	40,500			
<i>Marin Broadband Task Force</i>		20,000	20,000			
<i>Low Income Discount</i>		20,000	20,000			
<i>CMCM INET/MIDAS Service</i>		21,000	21,000			
<i>DAP Franchise Fee Funding to CMCM</i>		220,000	220,000			
<u>Total Projects included in FY15 Budget</u>		311,000	321,500			

MTA FY15 Budget Revised 4/8/15
 Operating Fund 70040 and PEG Fund 70041
 Version for SAP Accounting System

Exhibit A

FY15 Budget Revised Budget 4/8/15 - Operating Fund 70040	FY15 Budget Approved 5/14/14	FY15 Budget Adjustment 4/8/15	FY15 Budget Revised 4/8/15 For Approval	FY15 YTD Actual 4/2/15	FY15 % Use YTD
** Total Revenues	4,101,000-		4,101,000	2,948,297	72
**** Total Expenditures	4,101,000		4,101,000	2,914,215	71
**** Total				34,082	
4230110 Franchises	4,100,000-		4,100,000-	2,947,939	72
4410125 Int on Pooled I	1,000-		1,000-	358	36
* 4000000- Revenues	4,101,000-		4,101,000-	2,948,297	72
* 5210100-Professional Services	229,000	40,500-	188,500	121,647	53
* 5210200-Administration & Finance Service	15,500	40,500	56,000	14,100	91
* 5210500-Insurance Premiums	10,500		10,500	9,463	90
* 5210700-Communications Services	23,300		23,300	1,374	6
* 5211200-Rent & Operating Leases	12,000		12,000	8,951	75
* 5211300-Professional Development Expens	4,000		4,000	2,255	56
* 5211400-Travel	3,000		3,000	1,109	37
* 5211500-Misc Services	3,800,200	165,000	3,965,200	2,754,830	72
* 5220100-Office Supplies	3,500		3,500	487	14
** Services & Supplies	4,101,000		4,266,000	2,914,215	71
*** Total Expenditures	4,101,000	165,000	4,266,000	2,914,215	71
FY15 OPERATING FUND BUDGET DEFICIT			(\$165,000)		
To be funded from FY14 Fund Balance of \$285,882.35					
Explanation of FY15 Revised Budget Adjustments - Operating Fund 70040					
1. Professional Services decreased due to moving AT&T and Comcast Revenue Audit Budget (\$30,000) from Professional Services (GL 5210100) to Administration & Financial Services (GL 5210200), and minor reductions in Professional Services based on year to date actuals. Also included \$10,000 for Strategic Plan Update consulting services.					
2. Increased Administration & Finance Services (GL 5210200) by \$40,500 to fund the AT&T and Comcast Revenue Audits (includes \$30,000 initially budgeted in Professional Services (GL 5210100) in FY15 approved budget, and \$10,500 net projected EOY FY15 underruns in Prof Services GL 5210100 moved to GL 5210200 in Revised FY15 Budget).					
FY15 Budget Revised Budget 4/8/15 - PEG Fund 70041	FY15 Budget Approved 5/14/14	FY15 Budget Adjustment 4/8/15	FY15 Budget Revised 4/8/15 For Approval	FY15 YTD Actual 4/2/15	FY15 % Use YTD
** Total Revenues	465,000		465,000	331,193-	71
**** Total Expenditures	465,000	(1,000)	464,000	329,442	71
**** Total		1,000	1,000	1,751-	
4230110 Franchises	464,000			331,176-	71
4410125 Int on Pooled I	1,000		1,000	17-	2
* 4000000- Revenues	465,000		465,000	331,193-	71
5211500 Svcs&Suppl-Misc	465,000				
5211553 MiscSer- Grants				329,442	
* 5211500-Misc Services - Grants, Awards	465,000	(1,000)	464,000	329,442	71
** Services & Supplies - Grants, Awards	465,000	(1,000)	464,000	329,442	71
*** Total Expenditures	465,000	(1,000)	464,000	329,442	71
FY15 Budget Surplus to be retained in Fund Balance		1,000	1,000		
Explanation of FY15 Revised Budget Adjustments - PEG Fund 70041					
agreement required.					
1. Total Expenditures reduce by \$1,000 associated with MTA retaining interest in PEG account rather than paying it to CMCM as previous DAP required.					

MARIN TELECOMMUNICATIONS AGENCY
555 Northgate Drive, Suite 230, San Rafael CA 94903-3680
415-448-0356 www.mtamarin.org



DATE: May 14, 2014
TO: MTA Board of Directors
FROM: Barbara Thornton, Executive Officer
SUBJECT: AGENDA ITEM H: PUBLIC HEARING AND ADOPTION OF MTA FY15 BUDGET OPERATING (70040) AND PEG (70041) FUNDS. ADOPT RESOLUTION.

Recommended Action:

1. Receive FY15 MTA Budget for Operating (70040) and PEG (70041) Funds.
2. Conduct a public hearing.
3. Adopt the FY15 Budget and attached Resolution.

Background:

The MTA's budget is comprised of two funds. The MTA Operating Fund (70040) is the main fund for the MTA. It receives and distributes the franchise fees received from the video franchise providers to the member agencies less MTA's budget. The second MTA Fund is the PEG Fund (70041) which receives the PEG fees as paid by the state franchise providers including Comcast, AT&T and Horizon. These PEG fees are paid to the CMCM as required by the new proposed MTA-CMCM Dedicated Access Provider Agreement (DAP).

Discussion:

The FY15 budget is presented in two formats. The first is the MTA presentation format developed by Larry Chu to facilitate Board understanding, while the second format with account codes is required by the County of Marin for entry into the SAP accounting system. Both report formats reflect the same budget.

The proposed MTA Budget for FY15 for Operating Fund (70040) and PEG Fund (70041) is attached along with supporting detail. In addition, MTA's FY15 operating budget estimated contribution allocations for each member agency is attached. With recent approval of the First Amendment to MTA's Agreement of Formation, member agency budget contributions are based on each member's percent share of total franchise fee revenues. The estimated contributions will be updated when the 2Q14 franchise fees are received in August 2014.

The FY14 budget for MTA's Operating fund 70040 is balanced, whereby current year revenues equal expenses. The proposed FY15 PEG fund 70041 budget is also balanced in the current year.

MTA's funding obligations under the proposed new MTA-CMCM Dedicated Access Provider Agreement (DAP) are reflected in the FY15 budget submitted for approval tonight. The new proposed DAP is also on tonight's agenda for approval.

MTA Proposed Operating Budget (70040)

The FY15 Operating fund 70040 revenues of \$4,103,000 reflect a small increase compared to FY14 and are based on franchise fee revenue trends. These operating fund revenues are comprised of the 5% franchise fees video providers pay MTA on a quarterly basis.

The expenses of \$4,103,000 for FY15 reflect increases compared to FY14 budget. The majority of the Operating Fund expenses are payment of the franchise fees to MTA’s member agencies. MTA’s FY14 agency operations budget (total revenues less outgoing franchise fees, and FY15 projects) is \$249,800 which is a 12% decrease from \$284,300 in FY14. The decrease is attributed to decreased staff budget, and the removal of a \$15,000 contingency in professional services for projects that may come up during the year. The agency’s operations expense budget including projects and \$55,000 (25%) of MTA’s \$220,000 FY15 franchise fee payments to CMCM will be netted out of the 2nd quarter 2014 franchise fee payments made to member agencies in August 2014. In addition in each subsequent quarter \$55,000 for the CMCM will be netted out of the franchise fee payments made to MTA members.

MTA’s FY15 budget includes the following expenses for projects recommended by the MTA Board and payments to the CMCM as required in the new proposed DAP:

1. DAP – Franchise Fee funds to CMCM	\$220,000
2. DAP - CMCM Network Services	\$21,000
3. Low Income/Youth Projects	\$20,000
4. Franchise and PEG Fee Audit	\$30,000
5. <u>Marin Broadband Task Force</u>	<u>\$20,000</u>
Total Project & CMCM Related Expenses	\$311,000

Net franchise fee payment to MTA members is estimated to be \$3,542,200 down slightly from the FY14 estimated franchise fee payments to MTA members of \$3,595,700. The estimated franchise fee revenue increases in FY15 help fund the projects and new CMCM payments identified for the year.

Proposed PEG Fund Budget (70041)

The PEG Fund FY15 revenues are projected to be \$465,000, an increase from estimated FY14 end of year projections. All MTA video franchises are now state franchises so MTA receives PEG fees in addition to the 5% franchise fees from each provider.

The PEG Fund 70041 expenses are \$465,000 which assumes that 100% the PEG revenues MTA receives during the year will all be paid to the CMCM in accordance with the new proposed DAP. PEG fees continue to increase from all three cable companies – Comcast, AT&T and Horizon.

Attachments:

- Resolution 2014-xx Adopting MTA FY15 Budget for Operating Fund 70040 and PEG Fund 70041.
- MTA FY15 Budget – Operating Fund 70040 and 70041 – MTA and SAP Reporting Formats, Member Share of FY15 MTA Budget and Budget Backup Details.

**MARIN TELECOMMUNICATIONS AGENCY
ADOPTION OF FY15 ANNUAL OPERATING AND PEG FUNDS BUDGET**

RESOLUTION NO. 2014 - xx

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MARIN
TELECOMMUNICATIONS AGENCY ADOPTING THE FY15 OPERATING FUND
(70040) AND PEG FUND (70041) BUDGET**

WHEREAS, the MTA Board of Directors received the proposed FY15 MTA Operating and PEG funds budget in its April 9, 2014 Board meeting, and scheduled a Public Hearing for the FY15 Budget at its May 14, 2014 MTA Board meeting; and

WHEREAS, the MTA Board conducted a Public Hearing regarding the proposed FY15 Budget for Operating Fund (70040) and PEG Fund (70041) and considered it for approval in its May 14, 2014 Board meeting;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marin Telecommunications Agency hereby adopts the FY15 Budget for Operating Fund (70040) and PEG Fund (70041) for Fiscal Year July 1, 2014 – June 30, 2015 as shown in the attached Exhibit A.

Adopted this 14th day of May 2014.

Ayes:
Noes:
Absent:

Chair

Attested By:

Executive Officer

**MTA FY15 Budget For Approval 5/14/14 - MTA Format
Operating Fund 70040 and PEG Fund 70041**

Exhibit A

FY15 Budget for Approval 5/14/14 - Operating Fund 70040

	<u>FY 15 Budget for Approval 5/14/14</u>	<u>FY14 Budget Revised 4/9/14</u>	<u>FY14 YTD Actual 5/8/14</u>
Revenues:			
Franchises	4,100,000	3,920,000	2,826,851
Interest	1,000	3,000	388
Other	0	0	252
Total Revenues	4,101,000	3,923,000	2,827,491
Operating Expenses:			
Professional Services	199,000	236,000	130,132
Administration & Financial Services	15,500	15,000	13,650
Insurance Premiums	10,500	9,500	9,479
Communications Services	2,300	2,300	1,447
Rent & Operating Leases	12,000	12,000	10,939
Professional Development	4,000	4,000	2,160
Travel	3,000	2,000	0
Office Supplies	3,500	3,500	643
Total Operating Expenses	249,800	284,300	168,450
Net Income	3,851,200	3,638,700	2,659,042
Available for Distribution to Members:			
Net Income	3,851,200	3,638,700	2,659,042
Low Income/Youth Projects	(20,000)	(20,000)	0
CMCM Network Services	(21,000)	(23,000)	(13,300)
Franchise & PEG Fee Audit	(30,000)		
Marin Broadband Task Force	(20,000)		
DAP - franchise Fee Funds to CMCM	(220,000)		
Increase (Decrease) to Reserves			
Less Contingency			
	3,540,200	3,595,700	2,645,742
Net Distribution	3,540,200	3,595,700	2,491,626
Cash:			
Inflows	4,101,000	3,923,000	2,827,491
Outflows**	4,101,000	3,923,000	2,673,376
Net Cash Increase (Decrease)	0	0	154,115
** Franchise fee payments to members + MTA operating expenses + Member funded expenses			

FY15 Budget For Approval 5/14/14 - PEG Fund 70041

	<u>FY 15 Budget for Approval 5/14/14</u>	<u>FY14 Budget Revised 4/9/14</u>	<u>FY14 YTD Actual 5/8/14</u>
Revenues:			
Franchises (PEG Fees)	464,000	461,000	312,280
Interest	1,000	1,000	79
Total Revenues	465,000	462,000	312,359
Operating Expenses:	465,000	550,278	
Outgoing PEG Fees (see note 1)			94,675
Grants to CMCM (PEG, Interest + Video Installs) (see note 1 & 2)			297,785
Total Operating Expenses	465,000	550,278	392,460
Net Income	0	(88,278)	(80,101)

Notes:

- 1 FY14 Outgoing PEG fees = Total PEG fees revenues minus MTA retained PEG fees (Comcast-Novato & Horizon).
- 2 Grants to CMCM - as of 3Q2013 PEG payments to CMCM are classified to this account.
- 3 FY14 Deficit of \$88,278 to be funded from FY13 Fund Balance.
- 4 FY14 Expenses include MTA \$105,787 transfer to CMCM for government video installations.

MTA FY15 Budget for Approval 5/14/14 - Operating Fund 70040
Member Shares of FY15 Budget

Exhibit A

	4Q13 Member FF Revenues AT&T	4Q13 Member FF Revenues Comcast	4Q13 Member FF Revenues Horizon	4Q13 Member FF Revenues Total	Member % Share of Total FF	MTA's FY15 Budget Apportioned to Members	Estimated Amount of FY14 EOY Fund Balance Applied to FY15 Mbr Contributions	Estimated Member Contribution to MTA FY15 Budget - Net of Est. FY14 Fund Balance Amt. Applied**
Member Agency								
San Rafael	17,312	233,551		250,862	26.25%	\$147,190	\$26,246	\$120,944
County (Including Unincorp Novato)	23,731	254,072	8,630	286,433	29.97%	\$168,060	\$29,968	\$138,093
Corte Madera	5,217	41,636		46,852	4.90%	\$27,490	\$4,902	\$22,588
Larkspur	5,905	66,473		72,379	7.57%	\$42,467	\$7,573	\$34,895
Ross	86	13,557		13,643	1.43%	\$8,005	\$1,427	\$6,577
Belvedere	-	15,337		15,337	1.60%	\$8,999	\$1,605	\$7,394
Tiburon	97	50,095		50,192	5.25%	\$29,449	\$5,251	\$24,198
Fairfax	1,686	32,222		33,908	3.55%	\$19,895	\$3,548	\$16,347
San Anselmo	4,845	57,500		62,345	6.52%	\$36,580	\$6,523	\$30,057
Mill Valley	310	77,050		77,360	8.09%	\$45,390	\$8,094	\$37,296
Sausalito	1,976	44,510		46,486	4.86%	\$27,275	\$4,864	\$22,411
TOTALS	61,164	886,001	8,630	955,796	100.00%	\$560,800	\$100,000	\$460,800
- **Estimated Member Contributions to MTA FY15 Budget, net of estimated FY14 Fund Balance Applied to Reduce FY15 Payments.								
- Actual Member Contributions to MTA FY15 agency budget are estimated and may change given the amount of FY14 EOY Fund Balance available to be applied to reduce FY15 Member contributions to MTA Agency Budget.								
- MTA's FY15 Budget Apportioned to Members is comprised of \$249,800 for MTA's Operations Budget, \$220,000 in Franchise Fees and \$21,000 for INET/MIDAS due to CMCM based on May 2014 DAP, \$20,000 for Marin Broadband Task Force, \$20,000 for low income related projects, and \$30,000 for franchise and PEG fee audit of Comcast.								

Member Payments Associated with MTA \$605,000 payment to CMCM (Approved Scenario 1.5)							
- This chart reflects MTA member shares of \$605,000 based on member's franchise fee revenue as a % of total MTA franchise fee revenues.							
				Scenario 1.5	Scenario 1.5	Scenario 1.5	Scenario 1.5
Jurisdiction	1Q13 Member Franchsie Fees (Comcast, AT&T, Horizon)	2Q13 - 1Q14 Est. Member Franchsie Fees (Comcast, AT&T, Horizon)	Mbr % of Total MTA Franchise Fees	Total Mbr Share of \$605,000 Based on Mbr % Share of Total Franchise	FY 2014/15 Member Contribution	FY 2015/16 Member Contribution	FY 2016/17 Member Contribution
Belvedere	\$ 14,573.34	\$ 58,991.52	1.59%	\$ 9,615.81	\$ 3,496.66	\$ 3,496.66	\$ 2,622.49
Corte Madera	\$ 44,911.84	\$ 182,313.84	4.91%	\$ 29,717.75	\$ 10,806.46	\$ 10,806.46	\$ 8,104.84
County & Unincorp Novato	\$ 275,156.04	\$ 1,107,381.84	29.84%	\$ 180,506.87	\$ 65,638.86	\$ 65,638.86	\$ 49,229.15
Fairfax	\$ 32,926.29	\$ 133,434.80	3.60%	\$ 21,750.31	\$ 7,909.20	\$ 7,909.20	\$ 5,931.90
Larkspur	\$ 70,556.36	\$ 284,753.04	7.67%	\$ 46,415.68	\$ 16,878.43	\$ 16,878.43	\$ 12,658.82
Mill Valley	\$ 74,989.74	\$ 300,934.32	8.11%	\$ 49,053.28	\$ 17,837.56	\$ 17,837.56	\$ 13,378.17
Ross	\$ 13,484.94	\$ 54,457.32	1.47%	\$ 8,876.72	\$ 3,227.90	\$ 3,227.90	\$ 2,420.92
San Anselmo	\$ 60,053.02	\$ 241,925.60	6.52%	\$ 39,434.67	\$ 14,339.88	\$ 14,339.88	\$ 10,754.91
San Rafael	\$ 238,462.16	\$ 969,754.44	26.13%	\$ 158,073.15	\$ 57,481.15	\$ 57,481.15	\$ 43,110.86
Sausalito	\$ 44,712.16	\$ 182,215.40	4.91%	\$ 29,701.71	\$ 10,800.62	\$ 10,800.62	\$ 8,100.47
Tiburon	\$ 48,265.49	\$ 195,419.64	5.27%	\$ 31,854.04	\$ 11,583.29	\$ 11,583.29	\$ 8,687.47
Total	\$ 918,091.38	\$ 3,711,581.76	100.00%	\$ 605,000.00	\$ 220,000	\$ 220,000	\$ 165,000
Notes:							
- \$605,000 will be paid to CMCM = \$220,000 in 2014/15, \$220,000 in 2015/16 and \$165,000 in 2016/17.							
- 25% of the annual amounts will be paid to the CMCM on a quarterly basis within 30 days of MTA's receipt of quarterly franchise fees.							
- MTA member quarterly shares of the franchise fee payments to the CMCM will be netted out of the member's quarterly franchise fee payments.							
- MTA recommended Approval Threshold for franchise fee funding for CMCM is 75% of \$605,000 = \$453,750. This vote threshold was met by MTA 4/9/14.							

**MTA FY15 Budget For Approval 5/14/14 -
Operating Fund 70040 Detail Backup**

Exhibit A

FY15 Budget - For Approval 5/14/14 Operating Fund 70040 Detail

		<u>FY15 Budget For Approval 5/14/14 Detail</u>	<u>FY15 Budget For Approval 5/14/14 Summary</u>	<u>FY14 Budget Revised 4/9/14</u>	<u>FY14 Budget Revised 4/9/14 Summary</u>	<u>GL Account</u>
<u>Revenues</u>						
Comcast FF (incl unincorp County - Novato)	FY15 Total	3,710,000		3,548,000		4230110
ATT FF	FY15 Total	284,000		234,000		4230110
Horizon	FY15 Total	39,800		34,000		4230110
			Round to		round to	
Total Franchise Fee Revenues	FY14/FY15	4,033,800	4,100,000	3,816,000	3,920,000	4230110
Total FF YTD incl 2Q13 - per SAP						
Interest on pool funds		1,000	1,000	3,000	3,000	4410125
Total Revenues			4,101,000		3,923,000	4000000
<u>Expenditures</u>						
Professional Services						
Executive Officer		107,000		107,000		5210110
Admin		38,000		60,000		5210110
Customer Services, CATV		18,000		18,000		5210110
Professional Services Subtotal		163,000			185,000	
Technical (Computer, Ntwk, Web)		1,500		1,500		5210142
Consultants, projects		30,000		13,000		5210120
Website Maintenance		4,500		6,500		5210141
Legal		30,000		30,000		5210131
Professional Services Total		229,000	229,000		236,000	5210100
Audit & Accounting						
MTA Financial Audit		15,500				
Audit & Accounting		15,500	15,500	15,000	15,000	5210200
Insurance premiums						
		10,500	10,500	9,500	9,500	5210500
Communications Services						
Broadband		800		800		
Landline		1,500		1,500		
CMCM MIDAS INET		21,000		23,000		
Communications Services Total		23,300	23,300		25,300	5210700
Rent						
		12,000	12,000	12,000	12,000	5211200
Professional dues, conferences, development						
NATO Membership		2,000		1,700		
SCAN Membership		60		15		
CMCM Membership		150		150		
Conference		1,000		1,000		
Seminars 15 @ \$45 each		675		675		
Misc		115		460		
Prof Dues, Conf., Dev. Total		4,000	4,000		4,000	5211300
Travel, Business Meals						
		3,000	3,000	2,000	2,000	5211400
Misc Svcs - Outgoing Franch Fees to Mbrs		3,540,200		3,595,700	3,595,700	5211549
Misc Svcs - Grants - Low Income Project		20,000		20,000	20,000	5211553
Misc Svcs - Marin Broadband Task Force Grant		20,000				5211553
Misc Svcs - DAP-Franchise Fee Funds to CMCM		220,000				5211553
Misc Svcs			3,800,200		3,615,700	5211500
Office Supplies		3,500	3,500	3,500	3,500	5210100
Total Expenditures			4,101,000	3,923,000	3,923,000	

**MTA FY15 Budget For Approval 5/14/14 -
Operating Fund 70040 Detail Backup**

Exhibit A

FY15 Budget - For Approval 5/14/14 Operating Fund 70040 Detail

	<u>FY15 Budget For Approval 5/14/14 Detail</u>	<u>FY15 Budget For Approval 5/14/14 Summary</u>	<u>FY14 Budget Revised 4/9/14</u>	<u>FY14 Budget Revised 4/9/14 Summary</u>	<u>GL Account</u>
FY14 Expenditures (excl Outgoing FF) w/ INET & LID				327,300	
FY15 Expenditures (excl outgoing FF) w/ FY15 Projects		558,800			
FY14 Expenditures (excl Outgoing FF) w/o INET & LID				284,300	
FY15 Expenditures (excl Outgoing FF) w/o FY15 Projects		249,800			
<u>Projects included in FY15 Budget</u>					
Comcast Franchise Fee & PEG Audit		30,000			
Marin Broadband Task Force		20,000			
Low Income Discount		20,000			
CMCM INET/MIDAS Service		21,000			
DAP Franchise Fee Funding to CMCM		220,000			
Total Projects included in FY15 Budget		311,000			

**MTA FY15 Budget For Approval 5/14/14 - SAP Format
Operating Fund 70040**

Exhibit A

MTA FY15 Budget for Approval 5/14/15 - Operating Fund (70040)	FY15 Budget for Approval 5/14/14	FY14 Approved Budget 6/12/13	FY14 Budget Revised 4/9/14
** Total Revenues	4,101,000	3,803,000	3,923,000
*** Total Expenditures	4,101,000	3,803,000	3,923,000
**** Total	0	0	0
4230110 Franchises	4,100,000	3,800,000	3,920,000
4410125 Int on Pooled Invst	1,000	3,000	3,000
* 4000000- Revenues	4,101,000	3,803,000	3,923,000
* 5210100-Professional Services	229,000	236,000	236,000
* 5210200-Administration & Finance Service	15,500	15,000	15,000
* 5210500-Insurance Premiums	10,500	9,500	9,500
* 5210700-Communications Services	23,300	25,300	25,300
* 5211200-Rent & Operating Leases	12,000	12,000	12,000
* 5211300-Professional Development Expense	4,000	4,000	4,000
* 5211400-Travel	3,000	2,000	2,000
* 5211500-Misc Svcs - Payments to Mbrs & Grants	3,800,200	3,495,700	3,615,700
* 5220100-Office Supplies	3,500	3,500	3,500
*** Total Expenditures	4,101,000	3,803,000	3,923,000

Notes:

FY14 Agency Budget (less outgoing franch fees) w/ INET & LID		327,300	327,300
FY15 Agency Budget (less outgoing franch fees) w/ FY15 Projects	560,800		
FY14 Agency Budget (less outgoing franchise fees) w/o INET & LID)		284,300	284,300
FY15 Agency Budget (less outgoing franch fees) w/o FY15 Projec	251,800		

**MTA FY15 Budget For Approval 5/14/14 - SAP Format
PEG Fund 70041**

Exhibit A

MTA FY15 Budget for Approval 5/14/14 - PEG Fund 70041 SAP Format Summary	FY15 Budget for Approval 5/14/14	FY14 YTD Actuals 4/3/14	FY14 Budget Approved 6/12/13	FY14 Budget Revised 4/9/14
** Total Revenues	465,000	312,359	432,000	462,000
**** Total Expenditures	465,000	392,460	519,000	550,278
***** Total			(87,000)	(88,278)
4230110 Franchises	464,000	310,552	431,000	461,000
4410125 Int on Pooled Invst	1,000	62	1,000	1,000
* 4000000- Revenues	465,000	310,614	432,000	462,000
5211549 Outgo PEG Fee		94,675	398,000	
5211553 MiscSer- Grants (PEG fees & interest pd to CMCM)	465,000	297,785	121,000	
* 5211500-Misc Services	465,000	392,460	519,000	550,278
*** Total Expenditures	465,000	392,460	519,000	550,278
FY14 BUDGET DEFICIT -		(\$80,101)	(\$87,000)	(\$88,278)
To be funded by FY13 Fund balance of \$88,278.				

MTA FY15 Budget for Approval 5/14/14 - PEG Fund 70041 SAP Format - Detail	FY 15 Proposed Budget 4/9/14	FY 14 YTD Actuals 4/3/14	FY14 Budget Approved 6/12/13	FY14 Budget Revised 4/9/14
REVENUES				
AT&T PEG Fees	59,000		48,000	
Comcast PEG Fees (Main MTA)	367,000		350,000	
Comcast PEG Fees (Unincorp County-Novato)	30,000		25,000	
Horizon PEG Fees	8,000		8,000	
Subtotal PEG Fee Revenues	464,000	312,280	431,000	461,000
Interest on Pooled Investments	1,000	79	1,000	
Subtotal Interest on Pooled Investments	1,000	79	1,000	1,000
TOTAL REVENUES	465,000	312,359	432,000	462,000
EXPENDITURES				
PEG Fee Grants Paid to CMCM (AT&T)	59,000		48,000	
PEG Fee Grants Paid to CMCM (Comcast-MTA Main)	367,000		350,000	
PEG Fee Grants Paid to CMCM (Comcast-Novato)	30,000			
PEG Fee Grants Paid to CMCM (Horizon)	8,000			
Misc. Svcs - Grants (interest paid to CMCM)	1,000		1,000	
Misc. Svcs - Grants (Video Svcs Installs)		105,787	120,000	
TOTAL EXPENDITURES	465,000	392,460	519,000	550,278
FY14 BUDGET DEFICIT -		(80,101)	(87,000)	(88,278)
To be funded by FY13 Fund balance of \$88,278.				